

DTE CODE: 4151



Tulsiramji Gaikwad-Patil



College of Engineering and Technology

Wardha Road, Nagpur-441 108, Approved by AICTE, New Delhi,
Govt. of Maharashtra & Affiliated to RTM Nagpur University, Nagpur

————— NAAC Accredited A+ Grade (3.32) —————



College Code: 272



Internship Policy



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Training & Placement Department

INTERNSHIP POLICY

> INTRODUCTION:

The competition in the job sector is on the rise today and it has become difficult for fresher's to secure a job of their preference. The main reason behind this is the lack of practical knowledge and the skills that are required by the industry. This increases the stress on the institutions to renew their curriculum that will be parallel to the current industry trends and requirements. The Internship Program helps in molding the fresher's in accordance to the industry requirements. The students are made corporate ready even before they acquire their degrees. An internship policy is an important strategy that ensures a talented and innovative workforce for the industry.

> OBJECTIVES

Internships help in shaping the students in a short time interval. Students are usually expected to work on an ongoing project of the company for a defined timeline. The internship programs are structured in such a way that it provides maximum exposure to the interns regarding the work environment of the industry. The internship must be useful for both the intern as well as the organizations. The activities involved in the internship must be clearly understood in order to obtain maximum benefits from it.

Following are the objectives of the internship training:

- Expose the students to the changing industry trends.
- Students will get experience of the industrial environment, which is not possible in the classrooms.
- It will give the students a chance to enhance their managerial skills and real time experience of the professional environment.
- It will help in stimulating the knowledge of the students and applying it in their job.
- Give the students a chance to interact with their future employers.
- Understand the environment of the corporates.
- Gain hands-on experience of the technologies trending in the industry.
- Accelerate professional as well as personality development.



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➤ **BENEFITS OF INTERNSHIP:**

○ **Benefits to the Industry**

- Availability of ready to contribute candidates for employment.
- Year round source of highly motivated pre-professionals.
- Students bring new perspectives to problem solving.
- Visibility of the organization is increased on campus.
- Quality candidate's availability for temporary or seasonal positions and projects.
- Freedom for industrial staff to pursue more creative projects.
- Availability of flexible, cost-effective work force not requiring a long-term employer commitment.
- Proven, cost-effective way to recruit and evaluate potential employees.
- Enhancement of employer's image in the community by contributing to the educational enterprise.

○ **Benefits to Students:**

- An opportunity to get hired by the Industry/ organization.
- Practical experience in an organizational setting.
- Excellent opportunity to see how the theoretical aspects learned in classes are integrated into the practical world.
- On-floor experience provides much more professional experience which is often worth more than classroom teaching.
- Helps them decide if the industry and the profession is the best career option to pursue.
- Opportunity to learn new skills and supplement knowledge.
- Opportunity to practice communication and teamwork skills.
- Opportunity to learn strategies like time management, multi-tasking etc in an industrial setup.
- Opportunity to meet new people and learn networking skills.
- Makes a valuable addition to their resume.
- Enhances their candidacy for higher education.
- Creating network and social circle and developing relationships with industry people.
- Provides opportunity to evaluate the organization before committing to a full time position.

○ **Benefits to the Institute:**

- Build industrial relations.
- Makes the placement process easier.
- Improve institutional credibility & branding.
- Helps in retention of the students.
- Curriculum revision can be made based on feedback from Industry/ students.
- Improvement in teaching learning process

➤ **INTERNSHIP DURATION:**

- Intern is expected to spend 40 - 45 hours per week on Internship, Training, Project work, Seminar activities etc. This will result in about 600 to 700 hours of total internship duration for B. Tech and 450-500 hours for diploma..



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➤ **TRAINING & PLACEMENT CELL & ITS ROLE IN PROVIDING INTERNSHIP**

Our institute has a dedicated Training and Placement Cell which is headed by the Training and Placement Officer (TPO). It is the responsibility of the Training and Placement Cell to bridge the gap between the technical knowledge of the potential employees and the current industry requirements.

The Training and Placement Officer must guide the students in their career path and provide the necessary assistance to the students. The TPO must also introduce various industry personnel to the freshers so that they can get their doubts cleared regarding their future corporate life. The industry is always in a need of individuals who are open to learning new things, ready to adapt changes and most importantly possessing good communication skills. The Training and Placement Office must make sure that the students are exposed to a variety of internship options where they can develop their skills and become corporate ready.

It is also the responsibility of the Training and Placement Office to arrange expert lectures and industrial visits for the students. They may also conduct seminars for Personality Development, Effective Communication, Resume Building and many other sessions which are necessary for grooming a fresher.

The Training and Placement Cell must arrange the internship for students after every even semester. Following are the steps in arranging internships for students:

- 1: The Training and Placement Cell must approach various industries along with the Student profile and their interest areas.
- 2: Based on the industry requirements the Training and Placement Officer may allocate the students to the industry.
- 3: The Training and Placement Office may take feedback from the industry regarding the performance of the interns.
- 4: Distribution of the internship completion certificates by the industry.



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➤ **MONITORING/ VISIT BY TPO/ STAFF/ FACULTY MENTOR**

The institute will monitor the students by paying a visit to the Internship site. The feedback of the student will be taken from industry based on their attendance and activeness.

TULSIRAMJI GAIKWAD-PATIL
College of Engg. & Tech.

ABHA GAIKWAD-PATIL College
of Engineering

TULSIRAMJI GAIKWAD-PATIL
College of Polytechnic

ABHA GAIKWAD-PATIL
College of Polytechnic

TULSIRAMJI GAIKWAD-PATIL
College of Architecture

GAIKWAD-PATIL International
School

GPG Infotech

To,

Date: _____

Subject: Letter regarding Internship Program in your esteemed organization.

Respected Sir,

Warm greetings from **GAIKWAD-PATIL GROUP OF INSTITUTIONS**
GAIKWAD-PATIL GROUP OF INSTITUTIONS is one of the most prestigious educational groups in Nagpur. Tulsiramji Gaikwad-Patil College of Engineering & Technology (TGPCET), Abha Gaikwad-Patil College of Engineering. (AGPCE) and Tulsiramji Gaikwad-Patil College of Architecture (TGPCA) offers a range of disciplines in Architecture, Engineering, Technology and Management. As a professional educational group involved in producing engineers & architects, it is imperative for us that our students are industry relevant and ready, therefore we would like to request you to allow the below mentioned student from **GAIKWAD-PATIL GROUP OF INSTITUTIONS** for Internship Program for 450 to 500 hrs in your esteemed organization, it will help us as well as to students to understand what an industry such as yours needs from a fresh graduates. We are hoping to get our student work under your guidance. In any loss or damage occurs accidentally to them during training in your industry, then the Student will be completely responsible for the same. The student are agreed to abide by the rules and regulations of your prestigious institution.

Name of Student: _____

College: **Tulsiramji Gaikwad-Patil College of Engineering & Technology, Nagpur**

Year of Study: _____

Regards

Prof. Vidhyadhar Kshirsagar

Dean, Training & Placement Department

GAIKWAD-PATIL GROUP OF INSTITUTIONS

Mohgaon, Wardha Road, Nagpur, Maharashtra, India-441108

Contact No. 7755905046 E-mail: deantnp@tgpcet.com Website: www.tgpcet.com/www.agpce.com



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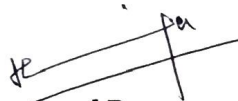
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Policy Details:

Policy Drafted by	T&P cell
Policy Applied to	The Students of the college
Effective from the date	3rd Feb 2022
Approved by	IQAC/Principal
Responsible Authority	T&P Cell
Superseding Authority	Principal
Last Reviewed	3rd Feb 2022
Policy No.	TGPCET/Policy/2022/T&P/Version1


Prepared By
T&P Department

Dean
Training & Placement Department


Approved By
Principal

Principal
Tulsiramji Gaikwad-Patil
College Of Engineering &
Technology, Nagpur


Approved By
Management

Treasurer
Tulsiramji Gaikwad-Patil
College Of Engineering &
Technology, Nagpur