



**TULSIRAMJI GAIKWAD-PATIL College of Engineering and Technology**

Wardha Road, Nagpur - 441108

Accredited with NAAC A+ Grade

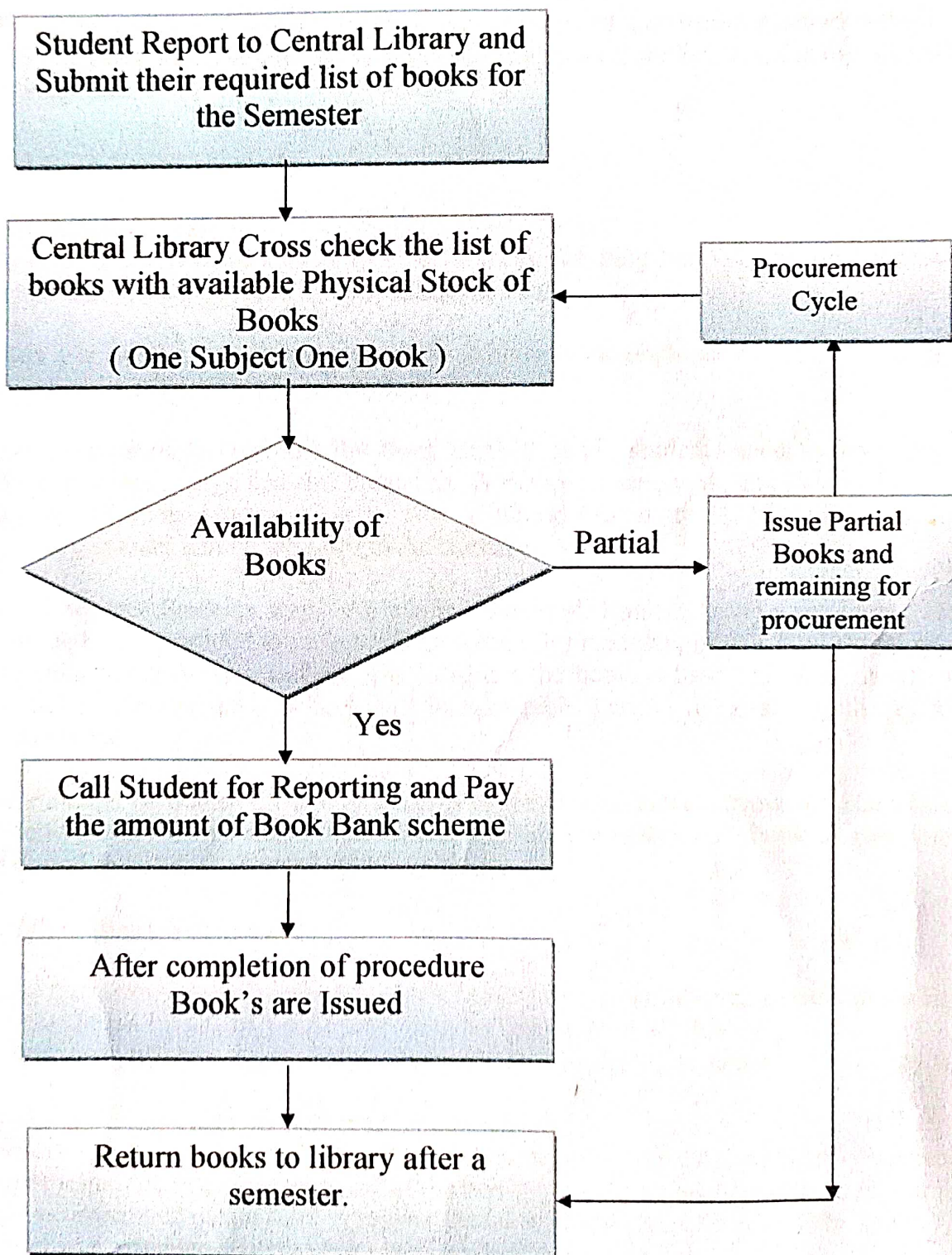
Approved by AICTE, New Delhi, Govt. of Maharashtra

(An Autonomous Institution Affiliated to RTM Nagpur University)



### Central Library

## Flow Chart of Book Bank





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## **Book Bank Policy**

Book Bank Facility is a service provided by the Central Library of **Tulsiramji Gaikwad-Patil College of Engineering and Technology** to assist students in their studies. The facility operates based on the following rules:

### **1. General Book Bank Scheme I :-**

#### **a) Semester-based scheme:-**

The Book Bank Facility operates on a semester basis, meaning students can avail themselves of this service during each semester of their academic year.

#### **b) One book per subject:-** Students are eligible to borrow one book per subject, depending on the availability of the required books in the Book Bank.

#### **c) Payment requirement:-** To avail the Book Bank Scheme, students need to pay a fee of Rs. 500.00. Maintenance charge and fine deduction: A maintenance charge and fine will be deducted from the Rs. 500.00 paid by the students. This deduction will amount to 10% of the total fee, and the remaining amount will be refunded to the student.

#### **d) Return of books:-** Students who have availed the Book Bank Scheme must ensure that they return all the books provided to them within a week after completing their final examinations for the respective semester. If a student fails to return the books within this time frame, overdue charges of Rs. 2.00 per day per book will be applicable starting from the eighth day after the examinations end.

#### **e) Loss or damage of books:-** If a student loses or damages a book borrowed through the Book Bank Facility, they will be required to replace the volume with a new book or pay double the current cost of the book as directed by the authority.

### **2) General Book Bank Scheme II :-**

1) Students of the institute can avail the book bank facility by paying nominal amount to the library.

2) BE first year, second year, poly first year students should pay Rs 3000/-.

3) M.Tech first year, MBA first year, MCA first year, Poly second year students should pay Rs 2000/-.

4) Set of books will be given to the students for each semester.

5) Students are required to return the books borrowed immediately after the semester examinations.

6) Students are requested to make proper use of the books given. In case of damage caused or loss of books, the concerned student will have to replace the book or the complete cost of the book.

7) Rs.250/- per semester maintenance charge will be deducted.

8) The remaining amount will be refunded after final year examination results.





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**3) Toppers Scheme :-**

First five topper students in every semester from each branch will have facility to issue five books for 1 month . To avail this facility students have to submit the application to Librarian with signature of concerned department Heads.

**4) SC , ST Book Bank Scheme :-**

The SC, ST Book Bank Scheme is a program designed specifically for students belonging to the Scheduled Castes (SC) and Scheduled Tribes (ST) in India. The objective of this scheme is to alleviate the financial burden on SC and ST students by providing them with textbooks and reference materials throughout their academic semester or year.

Under this scheme, eligible SC and ST students can access a book bank that offers a range of textbooks and study materials. The students can borrow these resources for their studies, free of cost for the duration of their academic semester or year.

These rules are designed to ensure the smooth functioning of the Book Bank Facility and encourage students to make proper use of the service while taking responsibility for the borrowed books.

**LIBRARIAN**

Tulsiramji Gaikwad Patil College  
Of Engg. Tech. Nagpur  
(NAAC A +)

**Vice Principal**  
Tulsiramji Gaikwad-Patil  
College Of Engineering &  
Technology Nagpur.

**Principal**  
Tulsiramji Gaikwad-Patil  
College Of Engineering &  
Technology, Nagpur

