



TULSIRAMJI GAIKWAD-PATIL COLLEGE OF ENGINEERING & TECHNOLOGY

Wardha Road, Nagpur - 441108
Accredited with NAAC A+ Grade & NBA Accredited (EE & ME)
Approved by AICTE, New Delhi, Govt. of Maharashtra

(An Autonomous Institution Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)



Internal Quality Assurance Cell

Ref: TGPCET/IQAC/ 2024-25/203(B)

Date: 05/08/2024

NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that meeting is schedule on 10/08/2024 in JRD Tata Hall at 12.00 noon. All the members are requested to attain the meeting: the agenda of the meeting is given below.

AGENDA of Meeting

1. Confirmation of Minutes of Meeting of last IQAC Meeting.
2. Discussion of Findings of External academic audit for session 2023-2024.
3. Discussion of Findings of Pre academic audit (Odd Semester) for session 2024-2025.
4. Review of upcoming visit of Civil & ECE.
5. Discussion on Facility Feedback.
6. Discussion on finding of Annual Reports.
7. Conduction of Faculty Development Program NEP Implementation.
8. Any other point with the prior permission of the Chairman


Dean IQAC

DEAN IQAC

Tulsiramji Gaikwad-Patil
College of Engineering
and Technology, Nagpur



Chairman, IQAC

Dr. Premanand Naktode

Principal

TGPCET, Nagpur

Cc: 1) Hon'ble Chairman GPG, } for kind information
2) Hon'ble Treasurer GPG, }
3) All Directors,
4) Deans and HODs
5) All IQAC Members



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Minutes of the meeting

The meeting of IQAC with has been conducted on 10-08-2024 at 12:00 noon.

Prof. Ritesh Banpurkar, Dean, IQAC has welcomed Dr. Sandeep Gaikwad, Treasurer, GPGI, Dr. Premanand L. Naktode, Principal, Dr. Pragati Patil, Vice-Principal, Dr. Anup Gade, Dean Academics, all respective heads and Criteria coordinators. He briefed about the proposed agenda of the meeting.

Following discussion/decision were held/taken in the meeting

Item-01: Confirmation of Minutes of Meeting of last IQAC Meeting

Prof. Ritesh Banpurkar provided a detailed review of the minutes and action taken report for the previous meeting. He systematically revisited each agenda item discussed during that meeting. The committee members thoroughly reviewed all points addressed in the last session.

Resolution: The expert members of the IQAC committee unanimously confirmed the minutes of the previous meeting.

Item-02: Discussion of Findings of External academic audit for session 2023-2024.

The Dean of IQAC Prof. Ritesh Banpurkar presented a detailed report on the external academic audit to the committee. The audit revealed that the Civil Engineering, Biotechnology Engineering, and Aeronautical Engineering departments scored less than 70%. The committee chairman Dr. P L Naktode advised that departments scoring below 70% should prioritize improving research and development activities as well as enhancing student performance in extracurricular areas, as these parameters significantly impact departmental performance.

Resolution: The Chairman emphasized the importance of addressing the identified gaps to enhance overall departmental performance and institutional standing. This resolution was approved by the committee and recorded in the minutes of the meeting.

Item-03: Discussion of Findings of Pre academic audit (Odd Semester) for session 2024-2025.

The Dean of IQAC presented a detailed report on the Pre-Academic Audit (Odd Semester) for the session 2024-2025, conducted on 22/06/2024. The audit highlighted that course files in some departments were incomplete in certain aspects. The Vice Principal Dr. Pragati Patil instructed the Dean (Academics) Prof. Anup Gade to verify the subject files of these courses during regular interactions and to submit a detailed report to the IQAC.

Resolution : Dr. Pragati Patil emphasized the importance of maintaining thorough and complete course documentation to uphold academic quality and compliance with institutional standards.



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This resolution was unanimously approved by the committee and recorded in the minutes of the meeting

Item-04: Review of upcoming visit of Civil & ECE.

The NBA Lead Coordinator provided a detailed briefing on the preparation status of both departments for NBA accreditation, highlighting that the departments are in the final stages of documentation, facility upgrades, and the consolidation of course files, student records, and departmental achievements. The Heads of the Civil Engineering and Electronics & Communication Engineering departments assured that all pending tasks would be completed by September 30th. Dr. Sandeep Gaikwad suggested conducting an internal mock assessment for both departments in October.

Resolution: Dr. Sandeep Gaikwad emphasized the importance of the mock assessment as a critical step in ensuring a successful NBA accreditation outcome and urged all stakeholders to prioritize its completion. This resolution was unanimously approved by the committee and recorded in the minutes of the meeting.

Item-05: Discussion on Facility Feedback finding.

The Dean of IQAC presented a detailed report on the facility feedback to the committee. During the presentation, he highlighted key findings from the feedback and provided an action-taken report on those findings. The committee members expressed satisfaction with the actions implemented based on the feedback and unanimously approved the measures taken.

Resolution: The measures taken were unanimously approved, and it was resolved to continue monitoring facility feedback for ongoing improvements.

Item-06: Discussion on finding of Annual Reports

The Dean of IQAC presented a comprehensive annual report of all departments to the committee. A discussion followed regarding the performance of various departments. Notably, the Departments of Electrical Engineering, Mechanical Engineering, and Basic Science & Humanities achieved the highest scores in the assessment for the academic session 2023-24. Mr. Amol Pusdekar suggested felicitating the top-performing department.

Resolution: The Chairman commended the efforts of all departments and endorsed the felicitation initiative to promote healthy competition and recognize outstanding contributions. This resolution was approved by the committee and recorded in the minutes of the meeting.



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Item-07: Conduction of Faculty Development Program NEP Implementation.: The Dean of IQAC presented a detailed activity calendar in from of committee and proposed to conduct the faculty development program on NEP implantation for the awareness among faculty members. chairman approved the proposal and suggested to conduct program in the month of November.

Resolution: The Chairman emphasized the importance of equipping faculty members with a clear understanding of NEP implementation to ensure its successful integration into academic processes. This resolution was unanimously accepted and recorded in the minutes of the meeting

Item-08: Any other point with the prior permission of the Chairman.

Resolution 08: With the prior permission of the Chairman, and as there were no further agenda items for discussion, the Dean of IQAC proposed a vote of thanks and concluded the meeting.

Suggestions and Concluding Remarks:

Dr. P.L. Naktode (Principal)

- Advised departments scoring below 70% in the external academic audit (Civil Engineering, Biotechnology Engineering, and Aeronautical Engineering) to prioritize improving research and development activities.
- Emphasized enhancing student performance in extracurricular areas, as these factors significantly impact departmental performance.
- Stressed addressing identified gaps to improve overall departmental performance and institutional standing.

Dr. Pragati Patil (Vice-Principal)

- Instructed the Dean (Academics) Prof. Anup Gade to verify subject course files during regular interactions.
- Suggested submitting a detailed report to the IQAC after verification.
- Emphasized the importance of maintaining thorough and complete course documentation to ensure academic quality and compliance.

Dr. Sandeep Gaikwad (Treasurer, GPGI)

- Suggested conducting an internal mock assessment for the Civil Engineering and Electronics & Communication Engineering departments in October.
- Highlighted the significance of mock assessments as a critical step in ensuring a successful NBA accreditation outcome.



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- Urged stakeholders to prioritize the timely completion of the mock assessment.

Mr. Amol Pusdekar

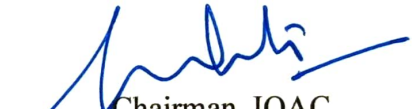
- Suggested felicitating the top-performing departments (Electrical Engineering, Mechanical Engineering, and Basic Science & Humanities) based on annual report findings.
- Emphasized that such recognition promotes healthy competition and motivates departments to strive for excellence.

Dean of IQAC Prof. Ritesh Banpurkar thanked all IQAC members & invitees for their suggestions & meeting was concluded at 4.00 pm.



Dean, IQAC

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Chairman, IQAC
Dr. Premanand Naktode
Principal
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ACTION TAKEN REPORT

Sr. No.	Agenda of Meeting	Suggestions	Action initiated
1	Confirmation of Minutes of Meeting of last IQAC Meeting.	-	-
2	Discussion of Findings of External academic audit for session 2023-2024	The Chairman emphasized the importance of addressing the identified gaps to enhance overall departmental performance and institutional standing.	1.The Heads of the respective departments are directed to submit a detailed action plan to the IQAC within four weeks, addressing the identified areas for improvement. 2.Departments were advised to submit planning of improvement of R&D
3	Discussion of Findings of Pre academic audit (Odd Semester) for session 2024-2025.	Verification of incomplete course files of department in regular interaction.	The Dean (Academics), Prof. Anup Gade , is directed to: a. Conduct a thorough verification of the subject files flagged as incomplete during regular departmental interactions. b. Ensure that all missing or incomplete aspects of the course files are addressed promptly. c. Submit a comprehensive report on the status of these files to the IQAC within four weeks.
4	Review of upcoming visit of Civil & ECE.	Suggested to conduct an internal mock assessment for both departments in October for the verification of complete preparation	NBA lead coordinator Prof. Radarman Shaha is directed to conduct internal mock assessment for both departments will be conducted in October 2024 to evaluate



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			readiness for the NBA visit and identify any gaps.
5	Discussion on Faculty Feedback	The committee members expressed satisfaction with the actions implemented based on the feedback	-
6	Discussion on finding of Annual Reports.	Members suggested the introduction of an award for the best-performing department to foster healthy competition among all departments.	A Best Performing Award was introduced, and it was decided to facilitate the top three performing departments on 15th August 2025 .
7	Conduction of Faculty Development Program NEP Implementation	The Chairman suggested to conduct a Faculty Development Program with an NEP-based theme at the end of this semester.	Dean IQAC, Prof. Ritesh Banpurkar, directed that a Faculty Development Program (FDP) on the National Education Policy (NEP) be organized at the end of this semester, in collaboration with professional bodies such as UGC, IEI, ISTE, AICTE, NAAC, and others.



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The Meeting of the Internal Quality Assurance Cell was held in offline mode on 10/08/2024 at 12:00 noon. The venue was JRD tata Hall, Building-1.

1) The following members were **Present**:-

Sr. No	Name of the Member	Designation in the Council
1.	Dr. P.L. Naktode, Principal	Chairman
2.	Prof. Pragati Patil (Vice-Principal)	Member
3.	Prof. Anup Gade (Dean, Academics UG)	Member
4.	Dr. Suresh Salankar (Director Academic)	Member
5.	Dr. Nitin Chore (Dean, T & P)	Member
6.	Dr. Prashant Thakare HOD Electrical Engineering Department	Member
7.	Dr.V.P.Talodhikar (HoD) Mechanical Engineering Department	Member
8.	Dr. Pratik Ghutke (Dean R&D)	Member
9.	Dr. Sandeep Gaikwad (Treasurer, GPGL)	Member
10.	Dr. Amey Khedikar (Registrar)	Member
11.	Mrs. Surekha Raut (Director, Finance)	Member
12.	Prof. Radharaman Saha (COE)	Member
13.	Mr. Mayur Dongare (Alumni Representative)	Member
14.	Mrs. Anasuya Kale Chhabraji (Local Society Representative)	Member
15.	Mr. Amol Pusadkar (Industry Representative)	Member
16.	Prof. Ritesh Banpurkar, Dean IQAC	Member Secretary
17.	Dr. Snehal Abhyankar, HoD, CE	Invitees
18.	Dr. Vivek Mishra, HoD, AE	Invitees
19.	Dr. Atul Tekade, HoD, MBA	Invitees
20.	Dr. Mamta Takarkhede, HoD, Science and Humanities	Invitees
21.	Dr. Rohit Kalnake, HoD, BT	Invitees



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22.	Prof. Roshan Chandekar, I/c Head, MCA	Invitees
23.	Prof. Abhimanyu Dutonde, I/c Head, CSE	Invitees
24.	Prof. Abhay Rewatkar, Programme Coordinator, IT	Invitees
25.	Prof. Anup Bagade, Programme Coordinator, BT	Invitees
26.	Prof. Rohini Pochi, Programme Coordinator, ECE	Invitees
27.	Prof. Nadir Husain, Programme Coordinator, S&H	Invitees
28.	Dr. Aasif Baig, Programme Coordinator, CE	Invitees
29.	Prof. Sanjay Bhadke, Asst. Professor, CE	Invitees

2) The following members were granted **Leave of Absence**:-

Sr. No.	Name of the Member	Designation	Reason of Absence
1.	Mr. Vivek Mishra	Employer Representative	Out of station due to some urgent work
2.	Mr. Mayur Dongare	Alumni Representative	Out of station due to some urgent work


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