



Tulsiramji Gaikwad-Patil College of Engineering and Technology

Wardha Road, Nagpur-441 108

NAAC Accredited

Internal Quality Assurance Cell

TGPCET/IQAC/2019-20/14

13/06/2019

CIRCULAR

This is to inform all the members of Internal Quality Assurance Cell (IQAC) that a meeting is scheduled on 15-06-2019 at Conference Hall, Block-2 by 03:30 pm. All members are requested to attend the meeting; the agenda of the meeting is given below:

Agenda:

1. Review & Planning of academic activities which have started aiming quality enhancement and teaching learning process
2. New initiatives : Planning
3. Any other agenda with the permission of chair

Coordinator, IQAC

Incharge, IQAC
Tulsiramji Gaikwad Patil
College of Engg. & Tech Nagpur


Chairman, IQAC

Copy to: - All IQAC Members
All HoDs

C.C:- Hon. Chairman (GPG)
Hon. Treasurer (GPGI)
All Directors

} for kind information



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Agenda

Review of various activities which have started aiming quality enhancement and teaching learning process

- Course material file
- Academic Calendar
- Activity Calendar
- Academic Plan
- Tutorials and Assignments
- Industrial Visit
- Expert Talk
- Student Seminars
- Audio Visual classes
- Course Assessment feed back
- To review the existing value added programs (VAP) for II & III year students and planning of value added courses for the upcoming semester
- CRT for final year students during Session 2019-20
- Technical skills/project oriented program for II and III year students
- Guidelines regarding Sponsor project and internship program

Minutes of the meeting

At the outset, the meeting IQAC has been conducted on 15/06/2019 Saturday at 3:30 pm.

- Dr. Prashant Kadu, Chairman, IQAC has welcomed the members of committee
- With the permission of chair Dr Geeta Padole-Gaikwad, Coordinator, IQAC has briefed about the proposed agenda of the meeting
- Dr Geeta Padole-Gaikwad, Coordinator, IQAC has given the briefing about contribution of IQAC during A.Y.2018-19.
- All the members unanimously approved the minutes of last meeting

Following discussion/decision were held/taken in the meeting

- 1) Dr. Prashant Kadu, Chairman, IQAC instructed to all head of departments to prepare event calendar for upcoming session and to update the following pattern of database
 - a) Preparation of departmental Academic Calendar and Activity Calendar
 - b) Preparation of load (Subject) distribution and according to that, instruct concern course in-charges to update course file with new assignment and tutorials



Internal Quality Assurance Cell

- 2) Dr. Rajendra Kadu, Suggested the importance of Industrial Visit and Prepared Module for the implementation of Mini Project for II and III Year students to bridge the Gap between Theory and practical.
- 3) Mr. T. P Raju, Head, Project Cell has presented the planning of Certificate courses and
- 4) Mr. Anup Gade advised to enter MoU's with reputed companies for campus and industry related programs to fill the gap between the students and industry needs.
- 5) Dr. Akil Sheikh suggested to follow-up faculty members who are attending workshops, Seminars, Conferences etc by conducting guest lecturers within the department for developing internal resources.
- 6) Mr. Nitin Lonkar, President, BMA suggested to identify the relevant area in which faculty members should get trained and meetings should be organized separately at department level for implementation.
- 7) Ms. Roshani Talmale suggested to call Industry expert for the title finalization seminar
- 8) Dr. Prashant Kadu, Chairman, IQAC informed to form committee to conduct Pre-academic audit for session 2019-20 (Odd Sem)
- 9) Dr. Geeta Padole-Gaikwad, Coordinator, IQAC proposed vote of thanks.

Following members are present in meeting

1. Dr. Prashant Kadu, Chairman, IQAC
2. Prof. Sandeep Gaikwad, Treasurer, GPGI
3. Mr. Nitin Lonkar, President, BMA
4. Dr. Prabha Nair, Vice-Principal
5. Dr. Rajendra Kadu, Mahindra & Mahindra Ltd., Nagpur
6. Dr. Shyam Anwane, Asso. Professor, Shivaji Science College
7. Dr. Umeshkumar Dubey, Head (MBA Department)
8. Dr. Akil Sheikh, Asst. Professor (General Engineering)
9. Mr. Anup Gade, Head (Information Technology Department)



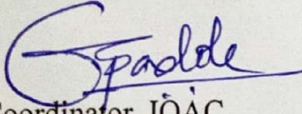
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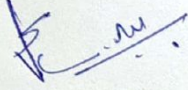
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10. Mr. Amey Khedikar, Head (Civil Engineering Department)
11. Ms. Roshani Talmale, Head (Computer Science & Engineering Department)
12. Ms. Rohini Pochhi, Head (Electronics & Communication Engineering Department)
13. Mr. Nadir Hussain, Head (General Engineering)
14. Mr. Radharaman Saha, Head (Electrical Engineering Department)
15. Mr. Sandeep Palsodkar, Registrar
16. Mr. Amir Khan, T & P Officer
17. Mr. T. P Raju, Head, Project Cell
18. Ms. Niladri Sommadar, Cognizant Technologies Solution, Pune (Alumni)
19. Mr. Jyotesh Rathod, Student (Mechanical Engineering)
20. Mr. Tushar Nagrale, Student (Electronics & Communication Engineering)
21. Ms. Swadha Gaur, Student (Civil Engineering)
22. Dr. Geeta Padole-Gaikwad, Coordinator (IQAC)


Coordinator, IQAC


Chairman, IQAC

Incharge, IQAC
Tulsiramji Gaikwad Patil
College of Engg. & Tech Nagpur





Internal Quality Assurance Cell

15/06/2019

ACTION TAKEN REPORT

Sr . No	Date of Meeting	Decisions	Action initiated
01	15/06/2019	Preparation of Academic calendar	All the heads of the department prepared the academic calendar and distributed it among the staff and student for smooth conduction of academic activities
02		Value added program	The existing value added programs (VAP) for II & III year students and planning of value added courses for the upcoming semester has been done
03		CRT for final year students during Session 2019-20	Campus requirement training has been started for final year student
04		Technical skills/project oriented program for II and III year students	Project Cell has presented the planning of Certificate courses

Coordinator, IQAC

Incharge, IQAC

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